

DENNISVILLE LAKE RESORT EXTERNAL MODIFICATION FORM

THIS FORM MUST BE COMPLETED AND SUBMITTED TO THE BOARD ALONG WITH ALL REQUIRED DRAWINGS PRIOR TO YOUR ANTICIPATED START DATE.

NOTE: The Board requires a 14-day turnaround – please allow enough time for review and approval.

COMPLETE ALL SECTIONS OF THIS FORM AND RETURN TO THE DENNISVILLE LAKE RESORT BOARD OF TRUSTEES AT: board@dennisvillelakeresort.net OR mail directly to Dennisville Lake Resort, 47 Little Mill Road, Woodbine, New Jersey 08270 OR you may drop it off in the office – in the black mailbox attached to the front deck of the office.

- ANY ARCHITECTURAL REVIEW SUBMITTED FOR THE BUILDING OR RENOVATION OF A STRUCTURE SHALL BE ACCOMPANIED BY A DRAWING SHOWING PLOT, DIMENSIONS AND SETBACK MEASUREMENTS and all other improvements.
- ANY conversion to a year-round water hook up must show the entire conversion, materials, new hook up, etc.

ALL OWNERS SHALL COMPLETE THIS FORM TO MAKE ANY AND ALL MODIFICATIONS OR IMPROVEMENTS TO THEIR INDIVIDUAL CONDOMINIUM SITE. NO MODIFICATION OR IMPROVEMENTS MAY BE MADE WITHOUT THE WRITTEN APPROVAL OF THE BOARD OF TRUSTEES. Modifications include, but are not limited to, the following: Water conversion, structural changes, siding changes including colors, exterior paint on siding, decking or any other structure on the lot, shed requests, roofing changes.

- CONSTRUCTION PERMIT, SHOULD ONE BE NECESSARY, SHOULD BE APPROVED and RECEIVED FROM THE TOWNSHIP OF DENNIS AT 571 PETERSBURG RD., DENNISVILLE, NJ 08214. PLEASE REVIEW THEIR REQUIREMENTS FOR OBTAINING A CONSTRUCTION PERMIT. **A COPY OF THE APPROVED PERMIT MUST BE SUBMITTED TO THE ASSOCIATION BOARD PRIOR TO STARTING WORK.**
- CONTRACTORS are NOT PERMITTED to USE THE ASSOCIATION DUMPSTERS FOR ANY REASON WHATSOEVER.

APPLICANT SHALL ABIDE BY DLR'S MASTER DEED, RULES & REGULATIONS, NJ STATE AND TOWNSHIP OF DENNIS REQUIREMENTS. A COPY CAN BE OBTAINED FROM THE OFFICE.

DATE SUBMITTED: _____

OWNER'S NAME: _____ UNIT NO: _____

HOME ADDRESS: _____

PHONE NUMBER: _____ EMAIL ADDRESS: _____

OWNER'S SIGNATURE: _____

BOARD SIGNATURE: _____ DATE: _____

APPROVED: _____ NOT APPROVED: _____

**DENNISVILLE LAKE RESORT
EXTERNAL MODIFICATION FORM**

PLEASE GIVE A DESCRIPTION OF MODIFICATION AND/OR IMPROVEMENT(S). (DESCRIBE COMPLETELY, ATTACH DIAGRAM OR ARCHITECTURAL DRAWING, IF NECESSARY.) Before any projects can be approved, you must provide not only a description of the work, but the materials (be specific) and the color choices for items such as siding, fencing, roofing, skirting, etc.

(add additional pages if necessary)

If your modifications include one of the following, be sure to provide the details outlined below (if applicable) – use additional pages if needed.

Siding/Skirting – provide color, material and type of siding/skirting.

Fencing – provide type, material, location, height and color of fencing.

Decking – provide material, measurements, and color of decking.

Sheds – provide dimensions, location (if new or moving), color of siding and roofing of shed.

Roofing – provide material and color of roofing.

Windows, Stone, or ANY other new/replacement materials - please provide dimensions, color and materials to be used and any additional information that will describe the work to be performed.

WHO WILL MAKE MODIFICATION OR IMPROVEMENT? _____

(ALL CONTRACTORS & VENDORS MUST BE PROPERLY INSURED AND THEIR CERTIFICATE OF LIABILITY MUST BE FILED IN OFFICE.)

ESTIMATED DATE OF COMPLETION IF APPROVED: _____

I/WE UNDERSTAND THAT ANY MODIFICATION OR IMPROVEMENT THAT DOES NOT COMPLY OR CONFORM TO THOSE APPROVED BY THE DENNISVILLE LAKE BOARD OF TRUSTEES, WILL BE MY/OUR SOLE RESPONSIBILITY. IN ADDITION, ALL COST RELATED TO THE REMOVAL OF SUCH MODIFICATIONS, IMPROVEMENTS, OR ASSOCIATED WITH BRINGING SUCH MODIFICATIONS OR IMPROVEMENTS INTO CONFORMANCE WITH THE RULES & REGULATIONS OF DENNISVILLE LAKE IS MY/OUR SOLE RESPONSIBILITY.

****NO WORK SHALL BE PERFORMED WITHOUT WRITTEN APPROVAL BY THE BOARD OF TRUSTEES. IF YOU NEED ASSISTANCE COMPLETING THIS FORM PLEASE CONTACT THE BOARD THROUGH PRIME MANAGEMENT.**

OWNER(S) SIGNATURE: _____

ALL UNIT OWNERS who will be digging FOR ANY REASON, MUST adhere to the following:

New Jersey Law requires anyone digging to call at least **three full business days** (excluding weekends and holidays) prior to beginning work. This includes excavators as well as property and home owners' contractors. **Contact New Jersey One Call at 811 or 800-272-1000 any time, day or night and WAIT for the site to be marked with paint, flags or stakes. Respect the marks and DIG WITH CARE by hand digging within two feet on either side of any marked facility.**